NOMINATION PROCESS

Nominations are now being accepted for induction into the Colts Hall of Fame (HOF). Any member of the public may nominate a worthy individual for selection into the Colts HOF by submitting a letter describing the reasons for a person to be honored, along with a brief description of the role and history of contributions that person has made to the Colts organization.

Eligible nominees should come from the pool of alumni members, design and instructional staff, administrators, board members, donors and supporters, or volunteers **whose history of outstanding contributions and dedication is worthy of the highest level of recognition** by the organization. It is someone who, in your opinion, made or continues to make an outstanding contribution for a significant period of time to the longevity and success of the Colts organization.

Nominations open to the public each year on March 15th and are due by April 15th at the close of business. Letters received after April 15th may be held for the following year's nomination process. If more than one letter is received for a nominee, the subsequent letters will be considered letters of support.

An individual may only nominate one person per year for the Colts Hall of Fame. If a nominee does not gain induction by the HOF nomination committee, their nomination will be held on file and considered again for the following cycle. The committee will typically select 3-5 members for induction each year.

All nomination letters must be submitted to the following:

Colts HOF Nomination Committee
2300 Twin Valley Drive
Dubuque, IA 52003-7003
Email: hof@colts.org **< PREFERRED**

Annually, the Colts Executive Director will appoint a member of the Colts HOF to serve as chairperson for that year's nomination committee. Once nominations are received, the HOF chairperson will review each letter to ensure that nominees have met all of the necessary criteria. The HOF chairperson will forward the qualified nomination letters to a nomination committee consisting of three or more Colts HOF members, the Colts Executive Director, the Colts Board of Directors President, and up to three additional current Colts staff or alumni as needed, so that the committee consists of no less than seven and no more than nine people.

If further clarification is needed about a nominee, a member of the nomination committee will follow up with the author of the letter. The nomination committee will vet through the list of submissions, and then vote to select 3-5 new members to the Colts HOF each year. Nominees are officially selected for the Colts HOF by an 80% vote of the nomination committee.

Announcement of the current class of inductees will be made by early June each year, with induction ceremonies held at an official Colts event selected by the Colts Executive Director.

Note: The Colts reserve the right to make changes to the nomination process at any time as necessary.